

REGIONAL DENTAL CENTER

505 Pelham Road South
Jacksonville, AL 36265
(256) 435-4482

You have the following rights with respect to your protected health information, which you can exercise by presenting a written request to the Privacy Officer:

- The right to request restrictions on certain uses and disclosures of protected health information, including those related to family members, other relatives, close personal friends, or any other person identified by you. We are, however, not required to agree to a requested restriction. If we do agree to a restriction, we must abide by it unless you agree in writing to remove it.
- The rights to reasonable requests to replace confidential communications of protected health information from us by alternative means or at alternative locations.
- The right to inspect and copy your protected health information.
- The right to amend your protected health information
- The right to receive an accounting of disclosures of protected health information.
- The right to obtain a paper copy of this notice from us upon request.

We are required by law to maintain the privacy of your protected health information and to provide you with notice of our legal duties and privacy policies with respect to protected health information. This notice is effective as of December 31, 2002 and we are required to abide by the terms of our Notice of Privacy Practices currently in effect. We reserve the right to change the terms of our Notice Privacy Practices and to make the new notice provisions effective for all protected health information that we maintain. We will post and you may request a written copy of a revised Notice Privacy Practices form this office.

You have recourse if you feel that your privacy protections have been violated. You have the right to file a formal, written complaint with us at the address below or with the Department of Health & Human Services, Office of Civil Rights, about violations of the provisions of this notice of the policies and procedures of our office. We will not retaliate against you for filing a complaint.

Please contact us for more information:

Regional Dental Center
505 Pelham Road South
Jacksonville, AL 36265
(256) 435-4464
(256) 435-4482 – Pediatrics

For more information about HIPPA

or to file a complaint:

The U.S Department of Health & Human
Services
Office of Civil Rights
200 Independence Avenue, S.W.
Washington, DC 20201
(202) 619-0257
Toll Free: 1-877-696-6775

The following persons may have access to my protected health information:

Name

Relationship to me

Name

Relationship to me

Name

Relationship to me

I acknowledge that I have reviewed a current copy of this practices Notice of Privacy Practices

Signature

Date